

## Charity Background

Baron Davenport's Charity is a long-standing Birmingham institution having been established by one of the Davenport brewing family, Baron, in 1930.

He generously endowed the Charity with £20,000 in cash and £80,000 in shares of the brewery which now constitute around £35 million in investments. These funds are professionally managed by Rothschild & Co. We aim to give away £1 million a year and our charitable giving is directed by our governing document as to 30% for hospices and homes for the elderly, 30% for young people and 40% for women in need. The Charity operates within a 60 mile radius of Birmingham Town Hall.

The Charity is run by a small, mainly part time, team of four from offices located in central Birmingham.

We recently united with a much smaller endowed charity with similar objectives, Kate Wilson Oliver, and all administration and grant giving has now been centralised.

## Trustee Recruitment

We are looking to recruit two new Trustees to plan for succession and further develop the range of expertise on our Board of eight Trustees. Interested candidates should be able to demonstrate empathy for the objectives of the Charity and the intellect, experience and strategic capability to help develop the Charity in the future. Trustees have responsibility for directing the affairs of the Charity, ensuring that it is well-run and delivering the charitable objectives in accordance with its governing documents.

Trustees with backgrounds in law and accountancy are looking to step down over the next two years so applicants with this experience would be welcomed. Other existing Trustees have backgrounds in investment management, corporate management, fundraising and healthcare so applicants with different experience would also be welcomed, particularly those with a background of working with children and young people.

Nothing is more important than the right skills and attributes within the Trustee body and the most appropriate applicant will always be appointed. The Board welcomes applications from all ethnicities and is particularly keen to broaden its diversity.

The post of Trustee is unremunerated but reimbursement is made for all reasonable out of pocket expenses in the discharge of Trustee duties.

Trustees must be able to attend a minimum of five meetings per year: a strategy meeting in January and two further meetings in both the Spring and the Autumn. Two of the Spring and Autumn meetings involve the distribution of funds and two involve meeting with investment managers. Generally, these meetings take place in the morning from 9.30 to 1.00 in the centre of Birmingham. In addition, Trustees are expected to make a number of visits to beneficiary organisations each year.

## Trustee Role Description

Trustees have and must accept ultimate responsibility for directing the affairs of the Charity, and ensuring that it is solvent, well-run, and delivering the charitable outcomes for the benefit of the public for which it has been set up. There are three core statutory duties: Compliance, Prudence and Care.

## Trustee Person Specification

Trustees need the following core skills

- An ability to think strategically
- An ability to analyse details and extract key issues
- Confidence to participate in rigorous debate and be willing to challenge fellow Trustees
- Independent judgment
- Being able to work well in a team

## Process for Recruitment

- Candidates will be asked to email a CV and a brief covering statement to the Chair at [wcolacicchi@barondavenportcharity.org](mailto:wcolacicchi@barondavenportcharity.org) detailing why they are interested in becoming a Trustee and what they can offer to the Charity, together with the name of two referees
- Interviews will take place at the Charity's offices with at least two Trustees and the Charity Administrator in attendance
- Final decisions will be made by Trustees subject to take up of references
- Appointments will then become effective following the return of compliance and acceptance documentation